



आवेदन संख्या .. 9241 .....

निबंधन संख्या .. 43 .....

संस्थाओं के निबंधन का प्रमाण-पत्र

जिला ..... Ranchi .....

(ऐक्ट XXI, 1860)

वर्ष ..... 2019-2020 .....

मैं इसके द्वारा प्रमाणित करता हूँ कि

The Children's Care

सोसाईटीज रजिस्ट्रेशन ऐक्ट XXI, 1860 के अधीन आज यथावत् निबंधित हुआ/हुई।

आज तारीख .. 2 .. मास .. 5 .. वर्ष दो हजार .. 19 .. को  
राँची में मेरे हस्ताक्षर के साथ दिया गया।

झारखण्ड सरकार

वास्ते, महानिरीक्षक, निबंधन, झारखण्ड राँची

इस प्रमाण पत्र की सत्यता विभागीय वेबसाइट [regd.jharkhand.gov.in](http://regd.jharkhand.gov.in) में संख्या निबंधन में पर जा कर आवेदन संख्या के आधार पर की जा सकती है।



**दाखिल करने का प्रमाण-पत्र**  
**निबंधन महानिरीक्षक का कार्यालय,**  
**झारखण्ड, राँची।**

राँची, दिनांक : 3/11/2020

*The Childrens Care*

(निबंधन संख्या— 43/2019-2020 )

प्रमाणित किया जाता है कि संस्था निबंधन अधिनियम 21, 1860 के प्रावधानों के अनुसार आज निम्नांकित दस्तावेज सम्वक रूप से आमित्रिखित किया गया है: -

- (1) स्मृति पत्र में संशोधन
- (2) नियमावली में संशोधन
- (3) कार्यकारिणी सूची में संशोधन



वास्ते निबंधन महानिरीक्षक,

*The Childrens Care, C/O ASFAN ZAKI BESIDE FATMA APARTMENT, NEAR  
JAMA MASJID, BARIATU BASTIPO- BARIATU, PS-BARIATU PIN- 834009*

संस्था के आवेदन संख्या 15294 दिनांक 18/08/2019 के अलोक में  
दिनांक 3/11/2020 को संशोधित अभिलिखित किया गया।

वास्ते निबंधन महानिरीक्षक,  
झारखण्ड, राँची।





# Government of Jharkhand

## Receipt of Online Payment of Stamp Duty

NON JUDICIAL

**Receipt Number :** 7261ec71c83595093988

**Receipt Date :** 05-Nov-2020 12:31:26 pm

**Receipt Amount :** 3.15/-

**Amount In Words :** Three Rupees .one Five Paise Only

**Document Type :** Note of Memorandum

**District Name :** Ranchi

**Stamp Duty Paid By :** THE CHILDRENS CARE

**Purpose of stamp duty paid :** For Attachment with Certified Bylaws of the Society

**First Party Name :** THE CHILDRENS CARE

**Second Party Name :** NIL

**GRN Number :** 2002646040

**-: This stamp paper can be verified in the jharnibandhan site through receipt number :-**



This Receipt is to be used as proof of payment of stamp duty only for one document. The use of the same receipt as proof of payment of stamp duty in another document through reprint, photo copy or other means is penal offence under section-62 of Indian Stamp Act, 1899

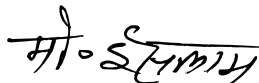
इस रसीद का उपयोग केवल एक ही दस्तावेज पर मुद्रांक शुल्क का भुगतान के प्रमाण हेतु ही किया जा सकता है। पुनः प्रिन्ट कर अथवा फोटो कॉपी आदि द्वारा इसी रसीद का दूसरे दस्तावेज पर मुद्रांक शुल्क का भुगतान के प्रमाण हेतु उपयोग भारतीय मुद्रांक अधिनियम, 1899 की धारा 62 अन्तर्गत दण्डनीय अपराध है।


## MEMORANDUM OF ASSOCIATION OF THE THE CHILDREN'S CARE

1. *Name of the Society:* The name of the Society shall be  
"The Children's Care"
2. *Registered Office of the Society:* C/O Asfan Zaki  
Beside Fatma Apartment,  
Near-Jama Masjid,  
Bariatu Basti, P.O.–Bariatu,  
P.S.–Bariatu, Dist. Ranchi  
(Jharkhand) INDIA, Pin-834009  
The registered office shall be changed  
as necessary. The information about  
changed office shall be given to the  
Registration Department and other  
concerned offices within 15 days.
3. *Area of Operation :* Whole Over India.
4. *Aims & Objectives of the Society :*

The society shall be a voluntary, non political and non profit making social service organization establish to promote **Education, Health, Agriculture, Environment, Social Welfare, Social Justice and Relief of the Poor**, amongst backward section of society. the aims and objects for this society is established are:-

1. To help people to keep mentally healthy and to prevent a mental breakdown Specially for Children's Women's and Poor Section of the Society.
2. To provide nutrition, sanitary materials and give education for Special situations: mother after child birth, decision about a future career, starting a new family etc.
3. To work for child welfare, Juvenile Justice, Protection of Child Rights, prevent children from being Conflict with Law and establishment of Child Care Institutions such as children's homes, open shelters, observation homes, special homes, places of safety, and specialised adoption agencies, etc.
4. To fight against Malnutrition, Hunger, sickle cell, Corona Virus Disease and any Incurable, Deadly disease or epidemic Specially For Children's Women's and Poor Section of the Society.
5. To protection of children from sexual abuse and exploitation, armed violence trafficking, child labor, gender abuse violence, female genital mutilation/cutting, child marriage etc.

  
President

  
Secretary

  
Treasurer

6. To organize camp and provide all types of immunisation and vaccination facilities for Children's, Women's and Poor Section of the Society.
7. To establish special education centre for children related to Autism, Cerebral Palsy (CP), Intellectual Disability (ID), Attention-Deficit Hyperactivity Disorder (ADHD), Deaf, Blind, etc.
8. To give Safety education and Prevention of children from accidents Specially Three main areas:- the home, road and the workplace.
9. To organize campaign, forums, seminar, camps etc for distribution of cooked food, dry food, grocery, medicine, cloths, nutritional supplement, books pen, toys, lunch box, school bag, blanket, sanitary materials and other essentials Specially For Children's Women's and Poor Section of the Society.
10. To Run Causes and Prevention of Diseases Program Like Life style disorders, Heart diseases, Cancer, HIV/AIDS, Reproductive Helpless Health, Osteoporosis, Depression, Intentional & Unintentional Injuries, Diabetes and Obesity - Back Pain: Causes, Symptoms and Prevention - Addiction: Alcoholism, Smoking and Drugs - Impact of Pollution on Human health - Communicable diseases: Malaria, Swine flu, Chikungunya, Corona Virus Disease, Typhoid, Cholera, Small Pox, Tuberculosis and Dengue, Kalazar and other deadly diseases Causes or epidemic Symptoms and Prevention Specially For Children's Women's and Poor Section of the Society.
11. To organize free medical / dental health check up camp with the registered medical practitioners like (M.B.B.S / B.D.S Doctor, B.U.M.S Doctor, B.A.M.S Doctor etc) Specially For Children's Women's and Poor Section of the Society.
12. To establish many types of educational institute, primary school, middle school, secondary school, higher secondary school (like English medium, Hindi medium, Urdu medium etc), School of drama / Arts / dancing / singing and establish colleges, B. Ed college, Teacher Training college, Nursing College, Medical College, Information Technology Institute, engineering college, University etc Specially For Children's Women's and Poor Section of the Society.
13. To establish Hospitals, Clinics, Health Care Centre, Blood Bank, Critical Care Centre, First Aid Training Centre, Diagnostic Centre, Patholab, collection centre, Yoga centre And Medical Shop, Nursing Home, Counselling Centre, leprosy - cure centre, rehabilitation centre and malnutrition treatment centre etc for poor people.
14. To Organize Yoga, Physical Exercises and Fitness Program Like Definition and Uses of Yoga - Essentials of Yogic Practices - Eight limbs of Yoga - Methods and Benefits of selected Asanas and Pranayama - Physical Exercises, Types: Aerobic, Anaerobic, Effects of Physical Exercises on various systems - Circulatory, Muscular, Digestive and Respiratory systems - etc Specially For Children's Women's and Backward Section of the Society.

Mr. S. S. S. S.

Md. Hifzullah  
Rahman.

Nusrat Halima

15. To Organize Food and Nutrition Program Like Meaning of Food, Classification, Constituents of Food, Vitamins and Deficiency Diseases, Meaning of Nutrition, Malnutrition - Causes - Balanced Diet and Diet for Obesity and Under Weight etc Specially For Children's Women's and Poor Section of the Society.
16. To Organize Health Education Program Like - Nutrition - Malnutrition - Personal Hygiene - Health Education in Schools - Health Instruction, Health Services, Safety Education: Importance with reference to Schools, Play fields, Road, School and Home - First Aid: Road, Water, Fire accidents and Snake bite - Common sports injuries: Strain, Sprain, Contusion, Laceration, Fractures and Dislocation etc Specially For Children's Women's and Poor Section of the Society.
17. To work on prevention, awareness, early identification, diagnose, rehabilitation, vocational training, education & training, Infrastructure development and all other welfare work for different disabilities.
18. To Organize water and sanitation programs for help communities obtain adequate supplies of safe water and sanitation facilities by drilling new borehole wells, repairing existing wells, developing spring and rainwater catchments, providing water storage, building community filtration systems, and constructing household latrines, refuse dumps, and surface water drainage systems. For Poor Section of the Society.
19. To Run hygiene education for children and adults, including proper hand and face washing to prevent disease and participate swachh bharat mission like programme.
20. To provide old age home, orphanage home, Hostel, Marriage hall, lodge, libraries, social club, gym, swimming centre, park, garden, parking, shelter home And other help/facilities for old age, children, girls, women disabled persons and backward person of the society for their welfare.
21. To works with community leaders to ascertain that residents are committed to helping to construct and maintain WASH facilities.
22. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry, conservation of natural resources and maintaining quality of soil, air and water
23. To create employment for Unemployed persons through vocational training centre, Computer Training Centre, Sewing Centre, Beautician Centre. Cottage industry, Home industry, small industry, Animal husbandry (Cow rearing etc.) and other skilled development and literacy programs for children women & adult especially in the remote areas of Jharkhand and other state.

*H. S. S. S.*

*Md. Hifzullah  
Rahman.*

*Nusrat Halima*



24. To work for gender equality and women's & girls empowerment socially, mentally, physically, and economically.
25. To formation of Self Help Group (S.H.G), Mahila Samiti, Mahila Mandal, etc for upliftment of women's & Girls.
26. To work for women's & Girls Rights such as women's sexual and reproductive Rights, education Rights etc.
27. To protect from all forms of violence against women's and girls such as domestic violence, sexual violence, acid throwing, female infanticide, obstetric violence etc.
28. To provide help to people suffering from motor accidents and Natural calamities such as cyclone, flood, Earthquakes, etc.
29. To provide inclusive education training programme like mental health education etc. For primary and middle school teachers.
30. Provide scholarship/Financial help to poor rural/urban people for their treatment, medicine purchase, nutrition purchase and overall development.
31. To arrange land, building and other facilities for running school/college institution/Library /Hospital / office / hostel / orphanage home etc. expenditure in such manner as shall promote the attainment of aims and objectives of WHERE NGO.
32. To collaborate with governmental, Non- governmental, Corporates and international Agencies in achieving the objective of the organization.
33. To organize cultural programs, Street Show program, etc for achieving the objective of the organization.
34. To undertake any other work or assignment which may be for the general welfare of the people.
35. To Organized All types of programs like IQ Test, Sports, quiz, Dancing, Singing, cultural etc for improvement of children & women of the backward section
36. To Organize Program For Methods of teaching physical activities - Parts and Preparation of general lesson plan - Fixtures: Single Knock out and Single League - Organisation of an athletic meet - Layout, Basic Skills, Rules and Regulation of Badminton, Cricket, Football, Hockey, Kabbadi and Volleyball Organization of Intramural and Extramural Competitions and Tournaments etc Specially For Children's, Women's and Backward Section of the Society.
37. To create awareness on the Rights of the children and youth particularly as set out in the UN convention on the Rights of the Child and the African Charter on the Rights and Welfare of the Child.

*Md. Hafizur  
Rehman.*

*Md. Hafizur  
Rehman.*

*Nusrat Halima*

38. To prevent the use of drugs and adverse effects of drug abuse and intoxicant on young people and children.
39. To promote Adolescent Sexual and Reproductive Health and provide HIV prevention, care and support
40. To fight for protection of Human Rights and fight against exploitation, injustice and corruption if found against any individual, class, community in the society.
41. To liaise with international farmers organizations and promote networking, cooperation and representation of farmers interests at international level.
42. To develop, support, promote, execute, train and offer consultancy, in modern agricultural, horticultural and farming activities in an eco-friendly sustainable environment to the farming community.
43. To identify, participate, undertake, promote, harness and develop waste land cultivation programmes in agricultural or renewable afforestation activities.
44. To produce quality Agro-forestry and fruit seedlings and supplying them to the farming community at subsidised rates.
45. To undertake Govt., Wasteland Development schemes and Govt. sponsored programmes in order to convert wasteland including degraded ones, into green ones.
46. To develop, support, promote, execute, offer consultancy, training in bio-diesel harvesting plantation, generation of energy from bio waste and in other forms of regenerating eco friendly energy development projects.
47. To develop, support, promote, execute and offer consultancy in water management, and soil conservation projects in agricultural related activities.
48. To promote and assist social management research in agriculture, horticulture, and organic farming methods and seed preservation management techniques.
49. To the conservation, protection, restoration, creation, expansion and enhancement of the natural environment.
50. To enter into any arrangements with any Government(s) or authorities whether Central, State, municipal, local or any other person, that may seem conducive to the objects of the Society.
51. To work for a clean environment such as Plantation, to make people aware to reduce water and air pollution etc.

Dr. S. S. S. S.

Md. Hifzullah  
Rahman.

Naveed H. Khan



52. To establish educational institutions in Paramedical courses with special emphasis on Lab Technology, Mid-Wafery and Physiotherapy.
53. To publish newspaper, magazine, journals and to reproduce works of arts, literature, science, crafts and other allied works/collections of works of arts for instruction and imparting useful knowledge.
54. To organize and participate in seminars, conferences, fairs related to the objects of the Society and to compile, collate, edit and publish technical reports and papers related to the objects of the Society
55. To take membership in any other society or association, with objects similar to its own and to have branches all over India and elsewhere.
56. To pay salary/wages/fee including consultancy, retainer ship fee, sitting fee, rent and incur all other expenses needed in fulfilment of the objects of the Society.
57. To appoint legal and technical advisers (not being members), bankers for the Society and to pay the necessary expenses for the same.
58. To coordinate participation of social partners, employers in the private sector, training providers, professional societies and NGOs/civil society groups for fulfilment of the objects of the Society.
59. To organize training program for registered societies and NGOs/civil society groups for fulfilment of their objects.
60. All types of the beneficiaries are a section of the public and not specific individuals.

### **No Commercial Activity Done in The Society.**

*H. S. H. M. Y.*

President

*Md. Hifzue  
Rahman.*

Secretary

*Nesvi Halima*

Treasurer

5. **Governing Body of the Society (The Children's Care)**

Following are the full name, father's/husband's name, address, age, educational qualification, occupation, designation and photographs of the members of the Governing Body under the existing rules :

**ATTESTED**

Sl. No	Full Name & Father's/ Husband's full Name	Full Address (House No./Holding No./ Road No./Village/Post/P.S./District/Own house or in rent/Ph.No. etc.)	Age	Educational Qualification	Occupation	Designation in the society	Self signed Photograph
1.	MD ISLAM S/O ABDUL GAFUR	H.NO-37,VILL-MIRBIGH, NAGRI, PO-CHAKAI, PS- CHAKAI, DIST-JAMUI, STATE-BIHAR, INDIA PIN-811303	52	I.A	SOCIAL WORKER	President	
2.	MD HIFZUR RAHMAN S/O REYASAT HUSSAIN	VILL- ALI NAGAR PARTAND, KHIJUR TOLA, PO-BARIATU. PS- SADAR. DIST-RANCHI. JHARJHAND,PIN-834009	28	GRADUATE	SOCIAL WORKER	Secretary	
3.	NURI HALIMA D/O SULEMAN ALI	VILL-BHACTIYADIH, CHUNGLO, PO-CHUNGLO, PS- JAMUA, DIST-GIRIDIH, JHARKHAND,PIN-815318	22	GRADUATE	SOCIAL WORKER	Treasurer	



25 MAY 2018

md. Hifzur Rahman. Nuri Halima

MD ISLAM

md Hifzur Rahman

Nuri Halima

ATTESTED

4.	ANIL KUMAR SAH S/O RAMESHWAR SAH	VILL-CHAKAI BAZAR, PO-CHAKAI,PS-CHAKAI DIST-JAMUI, STATE-BIHAR, INDIA PIN-811303	44	M.A	SOCIAL WORKER	Executive Member	 Anil K.Sah
5.	MD SAEED S/O ATIQR RAHMAN	MOHALLAH-ANSAR NAGAR, BIND, PO-CHATRA, PS-CHATRA, DIST-CHATRA JHARKHAND PIN-825401	28	GRADUATE	SOCIAL WORKER	Executive Member	 Md. Saeed.
6.	PUSHPA KACHHAP D/O KUSHAL KACHHAP	HUNDRU DADI DHIPA, NEAR- BIRSA AIRPORT HUNDRU PO-DORANDA PS-DORANDA DIST- RANCHI JHARKHAND PIN-834002	22	G.N.M	SOCIAL WORKER	Executive Member	 Pushpa Kachhap
7.	GHULAM SARWAR S/O MD YASIN	VILL-JOHARSI, PO-JOHARSI, PS-PIPRATAND DIST-PLAMU JHARKHAND PIN-822122	25	GRADUATE	SOCIAL WORKER	Executive Member	 Ghulam Sarwar

Anil Kumar Sah

Md. Saeed

Pushpa Kachhap

Ghulam Sarwar



25 MAY 2018

md. Hifzue Rahman. Nusri Halima

Handwritten signature/initials



ATTESTED

6. Desirous Persons of the Society (The Children's Care)

Following are the full name, father's/husband's name, address, age, educational qualification, occupation and photographs with signature of the members of the Desirous Persons wish to register this society under 'Societies Registration Act XXI, 1860'.

Sl. No	Full Name & Father's/ Husband's full Name	Full Address (House No./ Holding No./ Road No./ Village/ Post/ P.S./ District/ Own house or in rent/ Ph.No. etc.)	Age	Educational Qualification	Occupation	Designation in the society	Self signed Photograph
1.	MD ISLAM S/O GAFUR MIYAN	H.NO-37,VILL-MIRBIGH, NAGRI, PO-CHAKAI, PS- CHAKAI, DIST-JAMUI, STATE-BIHAR, INDIA PIN-811303	52	I.A	SOCIAL WORKER	President	
2.	MD HIFZUR RAHMAN S/O REYASAT HUSSAIN	VILL- ALI NAGAR PARTAND, KHIJUR TOLA, PO-BARIATU, PS- SADAR, DIST-RANCHI, JHARJHAND,PIN-834009	28	GRADUATE	SOCIAL WORKER	Secretary	
3.	NURI HALIMA D/O SULEMAN ALI	VILL-BHAGTIYADIH, CHUNGLO, PO-CHUNGLO, PS- JAMUA, DIST-GIRIDIH, JHARKJAND,PIN-815318	22	GRADUATE	SOCIAL WORKER	Treasurer	



25 MAY 2018

md. Hifzur Rahman. Nuru Halima

MD ISLAM

MD HIFZUR RAHMAN

Nuru Halima

CERTIFIED COPY is valid only with the Notary Judicial stamp of Rs. 200/-

ATTESTED

4.	ANIL KUMAR SAH S/O RAMESHWAR SAH	VILL-CHAKAI BAZAR, PO-CHAKAI,PS-CHAKAI DIST-JAMUI, STATE-BIHAR, INDIA PIN-811303	44	M.A	SOCIAL WORKER	Executive Member	
5.	MD SAEED S/O ATIQRUR RAHMAN	MOHALLAH-ANSAR NAGAR, BIND, PO-CHATRA, PS-CHATRA, DIST-CHATRA JHARKHAND PIN-825401	28	GRADUATE	SOCIAL WORKER	Executive Member	
6.	PUSHPA KACHHAP D/O KUSHAL KACHHAP	HUNDRU DADI DHIPA, NEAR- BIRSA AIRPORT HUNDRU PO-DORANDA PS-DORANDA DIST- RANCHI JHARKAHND PIN-834002	22	G.N.M	SOCIAL WORKER	Executive Member	
7.	GIULAM SARWAR S/O MD YASIN	VILL-LOHARSI, PO-LOHARSI, PS-PIPRATAND DIST-PLAMU JHARKHAND PIN-822122	25	GRADUATE	SOCIAL WORKER	Executive Member	

Anil Kumar Sah

Md. Saeed

Pushpa Kachhap

Gulam Sarwar

Certified that above named persons, whose photographs are pasted and signature thereon, have signed before me.

ATTESTED

*(Handwritten Signature)*

NOTARY PUBLIC  
RANCHI

Gazetted Officer (State or Central) -  
Doctors/Engineers/Notary/ Principal of  
School/College/ Bank or Insurance  
Officer/Officer of Public Sector, etc.  
(Name, Designation, Signature with Seal).



25 MAY 2018

# THE CHILDREN'S CARE

## Rules and Regulations

These rules shall be called the "Rules and Regulations" of **THE CHILDREN'S CARE**

### 1. DEFINITIONS AND INTERPRETATION:

In these rules, unless the context otherwise requires

- (a) **"The Society"** means **THE CHILDREN'S CARE**
- (b) **"Governing Body"** shall mean the body as constituted under the Rules and which shall be the body to look after the overall administration and management of the affairs of the Society.
- (c) **"Financial Year"** means 1st April to 31st March.
- (d) **"General Body"** means Meeting of the all regular members of the Society.
- (e) **"Office bearer"** means President, Secretary and Treasurer
- (f) **"Act"** means Society Registration Act 21, 1860.
- (g) **"Auditor"** shall mean the auditor for the time being of the Society appointed at the Governing Body meeting.
- (h) **"Intellectual Property Rights"** shall mean any and all rights in patents, trademarks, copyrights and designs pertaining to symbols, names, images, logos, course content, product, material, software, design, digital or non-digital material or other work created as a consequence of implementation of the objects of the Society and all other intellectual property rights and equivalent and similar forms of protection, whether registered or unregistered, as well as the applications for registration and the right to apply for registration of any of these rights, in all cases which are used or owned by the Society.
- (i) **"Member"** shall mean any person who becomes a member in accordance with the Rules and shall include all classes of members.
- (j) **"Memorandum of Association"** shall mean the memorandum of association of the Society.
- (k) **"Rules"** shall mean the rules of the Society and as amended from time to time in accordance with the procedure contained herein.
- (l) **"Seal"** shall mean the common seal, if any, from time to time of the Society.

### 2. MEMBERSHIP:

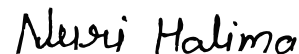
- (i) A person who is a citizen of India, mentally & physically sound, above the 18 years. of age, having no criminal record whatsoever shall apply for the Membership of the Society. The application will be forwarded to General Body which alone shall be entitled to accept or reject it. The General Body may reject any application without assigning any reason for the same.
- (ii) The General Body of the Society shall be composed of the following classes of Members:
  - (a) Founder Members
  - (b) Ordinary Members
  - (c) Honorary Member
- (iii) Under no circumstance shall the membership of the Society fall below seven (7).



President



Secretary



Treasurer



### 3. **ELIGIBILITY FOR MEMBERSHIP FOR EACH CLASS:**

- (i) **Founder Member:** The subscribers to the Memorandum of Association shall be the Founder Members. Further, any person who takes an active part in the establishment of the Society and is accepted for enrolment as such by the subscribers to the Memorandum of Association before the first meeting of the General Body, shall be the Founder Member.
- (ii) **Ordinary Member:** Any person having the requisite academic qualification associated with the Sector and further intending to work with the Society for the achievement of Sector skill development.
- (iii) **Honorary Member:** Officials and others directly or indirectly concerned with the trade, commerce, manufacture or training, course development or training accreditation or who have rendered distinguished service to the interests represented by the Society may be admitted as Honorary Members by the Governing Body upon the proposal of any two Members of the Society. The Honorary Members shall hold office for a renewable term of one (1) year from the date of their signing the Register of Members. Such Members shall only have an observer status without voting rights.

The procedure for admission of Members shall be prescribed by the Governing Body from time to time.

### 4. **REPRESENTATION OF SOCIETY :**

who become Members of the Society, would, for the purpose of representation on the Society, nominate, in writing, an individual as its representative under its duly signed resolution to represent them in the General Body meetings and also on the Governing Body meeting and may, from time to time, revoke such nomination and substitute another. The representation of such nominees in relation to the Society for all intents and purposes shall be deemed to be the representation of the Society, whose nominee the person happens to be.

### 5. **ADMISSION FEE & SUBSCRIPTION:**

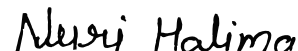
- (i) The Governing Body shall have the power to increase, decrease or vary the amount of monthly/annual subscription from time to time. Additional subscription, in addition to the monthly/annual subscription referred to hereinabove, may be collected by the Governing Body from Members for a general or specific purpose or project.
- (ii) All dues, including monthly/annual subscription, additional subscription as provided in these Rules and any other dues or contributions, are payable to the Society within three (3) months from the date of demand. The first monthly/ annual subscription would, however, be payable within one (1) month of the applicant's admission as Member of the Society. The Nominated and Honorary Members shall not be liable to pay any admission fee and/or subscription.



President



Secretary



Treasurer

**6. REGISTER OF MEMBERS:**

- (i) The Society shall maintain a Register of Members containing the following information:
- (ii) The names, addresses and other relevant particulars of all the Members of the Society (names, addresses, contact details etc) from the date on which such persons have been accepted as Members.
- (iii) All changes taking place in the membership from time to time.
- (iv) Such other information as is relevant and for which decision is taken by the Governing Body from time to time.
- (v) No person shall be considered a Member or entitled to exercise any rights and privileges of a Member unless he has signed the Register of Members.

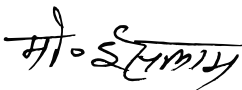
**7. TERMINATION OR CESSATION OF MEMBERSHIP :**

The membership of the society shall be terminated in case of :-

- (i) Death.
- (ii) Resignation addressed to the President or Secretary in writing and accepted by the Governing Body.
- (iii) Becoming of unsound mind or insolvent.
- (iv) Conviction for a criminal offence involving moral turpitude.
- (v) If he fails to pay the subscription or contribution for three (3) months from the due date.
- (vi) Failure to attend three consecutive meetings without proper leave of the Governing Body.
- (vii) If any member does any thing against the rules and regulations of the society, miss-behaves, shows indisciplinatory work, miss uses the fund of the society, unsatisfactory result of their work, the Secretary will have the right to suspend such type of members from their membership.

**8. RE-ADMISSION:**

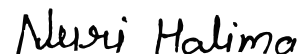
- (i) In case any Member of the Society is expelled by the Governing Body on the reasons of non-payment of the monthly/annual subscription, he can be readmitted, provided the Member concerned pays all up-to-date dues with the permission of the Governing Body.
- (ii) Any Member who is expelled under Rule 7 (iv), (vi), (vii) hereinabove shall not be entitled for re-admission as a Member.



President



Secretary



Treasurer

**9. DUTIES OF THE MEMBERS:**

Every member of the Society shall:

- (i) Attend the General Body meetings regularly.
- (ii) Give the necessary information to the Society, pertaining to any matter Which is necessary to be known by the Society.
- (iii) Not indulge in activities which are prejudicial to the aims and objects and/or the Rules.
- (iv) In the event of any changes in his address, telephone number and other details, Promptly notify the new address, telephone number or other details to the Secretary, who shall thereupon enter the same in the Register of Members.

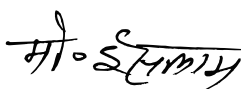
**10. FORMATION OF THE GOVERNING BODY :**

- (i) The affairs of the “**Society**” shall be managed by a Governing Body which shall consist of Seven members comprising of a President, a Secretary, a Treasurer and four Executive Members, all elected by the General Body through secret voting.
- (ii) The Tenure of Governing Body shall be **Five Years**.
- (iii) Outgoing non-official members of the Governing Body shall be eligible for re-nomination for another term but not more than two terms in total which may be or may not be consecutive.
- (iv) In case of any dispute, conflict, non-functioning or unsatisfactory functioning of the “**THE CHILDREN’S CARE**”, the matter shall be referred to the General Body whose decision shall be binding on the Society.
- (v) Any vacancy of the membership of the Governing Body, caused by any reason, shall be filled in by the Governing Body from the members of the General Body. But the person so appointed shall hold office only for the un-expired period of the term of the membership and in that appointed approval of General Body shall be must in the coming meeting of the General Body.

**11. POWERS AND FUNCTIONS OF THE GOVERNING BODY :**

The powers and functions of the Governing Body shall be as follows :-

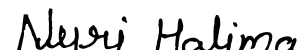
- (i) To serve as the policy making and the supervisory body for the society.
- (ii) To enlist the continued co-operation and support of voluntary agencies, welfare organizations, workers’ unions, industrial establishments, development agencies, etc. for the programs.
- (iii) To establish such centers and sub-centers as are necessary to organize and implement the program.
- (iv) To setup such sub-committees as are found necessary.
- (v) To periodically review and from time to time assess, the programs implemented by and through the Society with a view to effect modifications and improvement.
- (vi) To assess the financial requirements of the Society in keeping with its objectives and approve the budgetary estimates.
- (vii) To exercise overall supervision and to ensure that the money spent achieves the objectives and that targets are reached.
- (viii) To appoint or employ, temporarily or permanently, any person or persons that may be required for the purposes of the Society and to pay



President



Secretary



Treasurer



them, wages and salaries and other remunerations and allow them suitable perquisites, and benefits of provident fund, pension, gratuity and other facilities.

- (ix) The persons elected as the Governing Body Members shall not be entitled to any remuneration except reimbursement of out of pocket expenses.
- (x) The President of the Society would also be the President of the Governing Body.
- (viii) Generally, to take all such measures as may be found necessary, from time to time, to promote the objectives for which the Society has been setup.
- (ix) To borrow or to obtain loan for any amount as it may deem fit and necessary from any bank, financial institutions or corporation and to secure such loan by any movable or immovable properties of the Society and to authorize the President to apply for such loan and execute and deliver such loan documents to such bank or financial institution or corporation on such terms and conditions as he may deem fit and proper.

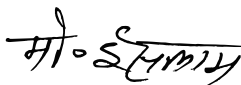
## **12. POWERS, FUNCTIONS AND DUTIES OF THE OFFICE BEARERS.**

### **(A) PRESIDENT**

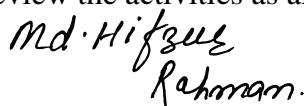
- (i) The President shall be the honorary head of the society.
- (ii) He/She shall preside over all the meetings of the Governing Body.
- (iii) He/She shall have the power to convene ordinary and extraordinary meetings.
- (iv) He/She shall have powers to invite any other person to attend to the Governing Body meetings as a special invitee.
- (v) To appoint/terminate such staff as may be required for effective and efficient management of the affairs of the Society
- (vi) He/She shall have the right of casting a vote in case of equal division.
- (vii) He/She shall convey the decision of the Governing Body to the Secretary.

### **(B) SECRETARY**

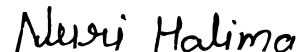
- (i) Subject to any orders, rules and byelaws of the society, the Secretary of the Society shall be responsible for the proper administration of the affairs of the Society under the direction and guidance of the Governing Body.
- (ii) The Secretary shall be the executive head of the Society.
- (iii) The Secretary shall prescribe duties of all the members of the staff of the Society and shall exercise supervision and disciplinary control as may be necessary under the rules.
- (iv) The Secretary shall maintain a record of the minutes of all the meetings of the Governing Body and shall be responsible for the proper execution and implementation of the decisions of the Governing Body and Committee.
- (v) The Secretary shall entrust responsibility for activities to the Programs functionaries proportionately to ensure their full and potential participation. He/She shall also hold regular meetings with the staff member, particularly with the programs functionaries to plan and implement and to review the activities as allocated.



President



Secretary



Treasurer

- (vi) The Secretary will initiate action for conducting and periodically updating socio-economic profiles and survey and for identifying areas, locations and target groups for planning and formulation of the work plan. Make appointment of staff officer for proper running of the society affairs programmes.
- (vii) The Secretary will initiate action for assessment of learning needs and requirements of training for identified groups and in areas selected for programs operation.
- (viii) The Secretary will initiate action for developing and maintaining a system for identification, selection and training of resource and the instructors.
- (ix) The Secretary shall maintain an imprest cash amount of Rs.50000/- (Rupees Fifty Thousand only) for incidental expenses.

**(C) TREASURER**

- (i) Treasurer of the society will be responsible for the fund management of the Society.
- (ii) He/She will responsible for Bank Transactions.
- (iii) He/She will be responsible for Accounting and Auditing of the fund of the Society.
- (iv) He will keep all the records of Income and Expenditure of the Society.
- (v) The Treasurer will ordinarily hold a cash balance not exceeding Rs. 125000/(or the amount which may be fixed by the Governing Body of the Society from time to time) to meet the emergent needs relating to the Society.

**13. POWERS AND FUNCTIONS OF GENERAL BODY :**

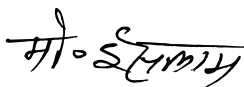
**Formation of General Body :** General Body consist of all the members who have taken membership of the Society.

**Power and Function of General Body** will be as follows :-

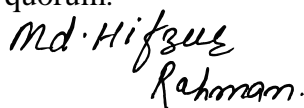
- (i) Election of the office bearer and Members of the Governing Body.
- (ii) Ratification of annual plan, annual budget, annual audit report, annual progressive report, etc.
- (iii) Appointment of auditors for audit of annual accounts.
- (iv) To take decision on the amendments of name of the Society, memorandum of Association, Rules & regulations.
- (v) To take decision for dissolution of the Society.
- (vi) Ratification of audit report and to discuss about the income and expenditure of Society.
- (vii) To discussion over other issues with the prior permission of President.

**14. MEETING OF THE GENERAL BODY:**

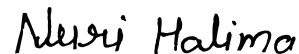
- (i) Annual General Meeting of the General Body will be held every year, preferably in the month of April. Special or Emergency meeting of the General Body can be convened any time.
- (ii) **Requisitional Meeting** :- Requisitional meeting of the General Body will be convened within 30 (Thirty) days by the Secretary on the demand of 1/3<sup>rd</sup> majority of the members of the General Body in which signature of the requisite members and topic for discussion in the meeting will be mentioned clearly. If the Secretary failed to convene the meeting within 30 days, requisite members have power to convene the requisitional meeting by informing other members and take the decision on the topic clearly mentioned for the requisitional meeting.
- (iii) **Quorum** :- One more of half of the members (*i.e.* 50% + 1) of the General Body will form a quorum for the meeting. No meeting will be held in absence of quorum.



President



Secretary



Treasurer

- (iv) Except (**Reserved Matters**), all decisions shall be taken by simple majority of votes of the Members. Except for the Reserved Matters, in the event of equality of votes, the President of the meeting shall have a second or casting vote.
- (v) **Reserved Matters:-**  
The Reserved Matters shall comprise the following:
- Alteration of Memorandum of Association or the Rules of the Society;
  - Appointment or change of the Auditor;
  - Any increase or decrease in the number of the Governing Body Members
  - Amalgamation and division of the Society;
  - Change in name of the Society or Change of objects of the Society;
  - Dissolution of the Society.
- (vi) **Information of General Body Meeting:-**
- Members of the General Body will be informed at least 10 days before the meeting of the General Body.
  - Information of the meeting will be given by the registered post or by information-register with signature of receiver.

#### 15. MEETING OF THE GOVERNING BODY :

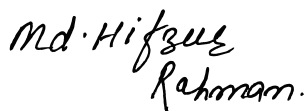
- Every meeting shall be Presided over by the President, and in the absence of the President, any senior most shall preside over that meeting.
- 3/5<sup>th</sup> members of the Governing Body present at any meeting shall constitute the quorum. No meeting shall take place in the absence of the Secretary except in unavoidable circumstances when the next senior most staff member will act as substitute
- An emergency meeting of the Governing Body shall be summoned in extraordinary circumstances. On such occasions, the members shall be given at least 3 days notice. Discussions that have taken place at the emergency meeting need to be placed before the full meeting of the Governing Body when it meets next.
- In case of a difference of opinion among the members and where there is an equal division, the President shall have a right of casting a decisive vote.
- The Governing Body shall necessarily meet at least twice in a financial year.
- Members will be informed 7 days before the meeting of the Governing Body.
- In case of emergency meeting, members should be informed 48 hours before the meeting of Governing Body.

#### 16. SOURCE OF INCOME:

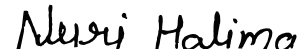
- Admission Fee and Membership subscription.
- Sum received through gift, grants, and contributions, donations by legal sources either movable or immovable.
- Revenue generated by the Society out of its own assets, its activities, investments.
- Grants/Loans/Funding made by or through the Central/State Government, Private, Corporate sector, Bank, any individuals, and International Agencies. (**Society will accept foreign funds only after consent from Department of Home Affairs Govt. Of India**).



President



Secretary



Treasurer



(v) All the income, funds and Properties of the Society received from all sources will be used only for the promotion and upliftment of the aims and objects of the Society.

(vi) That Society is registered in NITI Darpan Porta (<https://ngodarpan.gov.in>) and Unique ID is **JH/2019/0233011** which is Provided by NITI Darpan Portal

**17. FUND MANAGEMENT AND OPERATION OF THE BANK ACCOUNT:**

- (i) Fund received from the different sources will be deposited in the account of the society in Nationalized Bank or Post Office.
- (ii) Secretary and Treasurer, or President, will jointly operate the Bank Account of the society, in which Secretary's signature is must.
- (iii) The account of the society shall be audited annually by the auditor appointed by the General Body.
- (iv) The audited statement of accounts should contain income and expenditure statement, receipts and payments, assets and liabilities, balance sheet, and utilization certificate, etc.

**18. BOOKS AND ACCOUNTS:**

- (i) The Society shall keep at its registered office proper books of account with respect to:-
  - (a) all sums of money received and the source thereof and all sums of money expended by the Society and the matters in respect of which the receipt and expenditure take place.
  - (b) all sales and purchase of goods by the Society.
  - (c) the assets and liabilities of the Society.
- (ii) The income and expenditure account shall be annexed to the balance sheet and the Auditor's report (including the Auditor's special or supplementary report) if any shall be attached thereto.

**19. AUDIT OF ACCOUNTS:**

- (i) Treasurer will keep the records of accounts (income and expenditure) and made it audited every year by the auditor appointed by the General Body.
- (ii) If Inspector General of Registration desires to audit the account of the society, he can appoint any recognized auditor and the fee for the same will be borne by the society.

**20. AMENDMENTS IN RULES & REGULATION:**

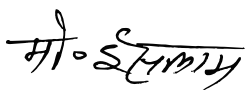
Any amendments of the rules and regulation of the Society will be passed by majority of the Governing Body and it will be ratified by the General Body with 2/5<sup>th</sup> majority. Amendments should be in conformity with the corresponding Rules of Society Registration Act 21, 1860 and Jharkhand Society Rules.

**21. INSPECTION OF RECORDS:**

All the records of the Society will keep safely in the office of the Society in custody of the Secretary. Any member/ Government official can inspect the records with the prior permission of Secretary.

**22. LEGAL PROCEEDINGS :**

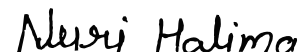
- i. Any suit or other legal proceedings by or against the Society may be filled/ contested/ defended and conducted on its behalf either by the President or the Secretary or by any other person so authorized by the Governing Body of the Society. Any pleadings or other documents in connection there with may be signed and verified by any of such persons on behalf of the Association.



President



Secretary



Treasurer

- ii. This power will also include the appointment of advocate/s, attorney/s etc. for the purpose.

**23. WINDING UP OR DISSOLUTION OF SOCIETY AND MANAGEMENT OF FUNDS AFTER DISSOLUTION :**

- (i) If there is need of winding up or merger or dissolution of Society, resolution to this effect is first passed in a Governing Body and then this resolution will be forwarded to the General Body meeting specially convened by the President of the Governing Body. Majority of 3/5<sup>th</sup> members of the General Body take a decision in this matter and the society will be dissolved after a second special meeting with the majority of 3/5<sup>th</sup> members of the General Body.
- (ii) After dissolution/ merger of the society, all the properties (movable & immovable), after fulfilling the liabilities, shall be donated to the other society having the same objects or shall be given to the Government of Jharkhand by the majority of 3/5<sup>th</sup> members of the society.
- (iii) In the matter of dissolution/merger Section-13 and 14 of the Societies Registration Act-21, 1860 shall strictly be followed.

**24. BRANCHES OR THE SUB- COMMITTEES:**

The Governing Body may form branches and/or sub-committees all over India to attain the aims and objects of the Society.

**25. SEAL OF THE SOCIETY:**

The Society shall have a common seal which shall be in the custody of the Secretary and shall be used only under the authority of the resolution of the Governing Body and every deed or instrument to which the Seal is affixed shall be attested, for and on behalf of the Society, by two (2) Governing Body Members and Secretary or any other person authorized by the Society in that behalf and chronological record of use of the Seal shall be maintained in a register kept for the purpose.

**26. INTELLECTUAL PROPERTY RIGHTS:**

The Intellectual Property Rights shall, at all times vest and be retained solely by the Society save and except as may be decided by the Governing Body in consonance with Private Body/Appropriate Governmental Authority.

**27. IRREVOCABILITY OF THE SOCIETY:**

The Society Shall be irrevocable and no part of the Society Funds, Properties, in any circumstances whatsoever shall be paid or applied for the benefit of the Founder, author, owner or Member of the Society.

**28. OTHERS :**

Any matter relating to the affairs of the society is not expressly provided for, in these Bye-laws or Rules & regulations framed there under shall be dealt with in accordance with the provisions of Societies Registration Act-21, 1860 and rules framed their in.

◆◆◆◆

This is Certified that this the true copy of Rules and regulation of the society named “**The children’s Care**”

*M. S. Sanyal*

*Md. Hifzuz  
Rahman.*

*Nusrat Halima*

President

Secretary

Treasurer



साक्षिण करने का प्रमाण-पत्र  
निबंधन महानिरीक्षक का कार्यालय,  
झारखण्ड, राँची।

राँची, दिनांक : ३/11/2020

*The Childrens Care*

(निबंधन संख्या— 45/2019-2020 )

प्रमाणित किया जाता है कि संस्था निबंधन अधिनियम 21, 1860 के प्रावधानों के अनुसार आज निम्नांकित दस्तावेज सम्वक रूप से आमित्रिखित किया गया है: -

- (1) स्मृति पत्र में संशोधन
- (2) नियमावली में संशोधन
- (3) कार्यकारिणी सूची में संशोधन



वास्ते निबंधन महानिरीक्षक,

*The Childrens Care, C/O ASFAN ZAKI BESIDE FATMA APARTMENT, NEAR  
JAMA MASJID, BARIATU BASTI PO- BARIATU, PS- BARIATU PIN- 834009*

संस्था का आवदन संख्या 15294 दिनांक 18/08/2019 के अलोक में  
दिनांक ३/11/2020 को संशोधित अभिलिखित किया गया।

वास्ते निबंधन महानिरीक्षक,  
झारखण्ड, राँची।





साक्षिब करने का प्रमाण-पत्र  
निबंधन महानिरीक्षक का कार्यालय,  
झारखण्ड, राँची।

राँची, दिनांक : ३/11/2020

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